

SCHOOLS WITH CONGRESS ENTRIES: READ THIS!!!

CONGRESS PROCEDURES FOR SCRIPT REVIEW

1. Each school with one or more entries in Student Congress must submit at least one legislation item for debate at Grand Finals. A school may send no more than one legislation item per entry.
2. The full text of each legislation item must be sent along with the complete school entry that is sent to the League President. Titles are not sufficient!
3. Each legislation item must be accompanied by a fully completed cover page.
4. Each legislation item must conform to both the topic areas for NFCFL and the legislation format for NCFL. The topic areas and portions of the manual prescribing legislation format are enclosed in this mailing! Please review them carefully!
5. Each coach may designate one (1) P.O.-eligible entry. On the entry form, you must place an asterisk next to the name of your selection. **PRESIDING OFFICER NOMINATIONS WILL NOT BE ACCEPTED AT REGISTRATION!**

SCRIPT REVIEW PROCESS FOR CONGRESS

The following process is overseen by the NFCFL Script Review Committee and the NFCFL Executive Board.

1. A list of those schools with one (1) or more Student Congress entries is compiled. Each of these schools must have at least one (1) legislation submission. As per the NFCFL Student Congress Manual, any school which fails to submit a legislation item may not compete in the event.
2. Each legislation item submitted with a cover sheet by the entry deadline is reviewed. The item must conform to the prescribed topic areas and legislation format. Items that do not conform to format are rejected. Items that have minor format errors are placed in the lowest tier on the agenda, with loss of authorship rights for the school that submitted the item. Items that have significant format errors are rejected.
3. Rejected items will be treated in the same way as "rejected scripts" in terms of coach notification and resubmission guidelines. A resubmitted, approved legislation item is placed at the bottom of the lowest tier on the agenda.

CONGRESS MAILING

Immediately following the Script Review, a Congress packet is mailed to each school with Congress entries. The packet contains a legislative agenda pre-shuffled for order, a list of competitors, chamber assignments (when there is more than one chamber), Presiding Officer nominees, seating charts (seating is pre-assigned at Script Review), full-text copies of all accepted legislation, and the titles of legislation items for the Super Session that determines the qualifiers for NCFL Nationals.

N.F.C.F.L. SCRIPT REVIEW COVER SHEET FOR

STUDENT CONGRESS LEGISLATION

THIS COVER SHEET MUST BE COMPLETELY FILLED OUT FOR EACH LEGISLATION ITEM A SCHOOL WISHES TO SUBMIT.

Competitor's Name: _____

Competitor's School: _____

Coach's Name: _____

Legislation Title: _____

Which topic area does this title meet? _____

Please write a justification to explain how your legislation item meets the topic area. This justification will be used by the Script Review Committee in the event that a link between your title and the topic area can not be established. Thus, failure to provide a justification (or providing a weak one) may result in rejection of your legislation submission.

Please read each statement below and circle your answer. If you can not answer "yes" to every statement, your legislation submission may not meet the format guidelines prescribed by the NFCFL.

- | | | |
|-----|----|--|
| Yes | No | The full text of the legislation is attached to this cover sheet. |
| Yes | No | The attached legislation fits on one (1) 8.5" x 11" sheet of paper. |
| Yes | No | The attached legislation is typed and double-spaced. |
| Yes | No | The legislation title on this cover sheet matches the title centered across the top of the attached legislation. |
| Yes | No | If the legislation is a bill, it is in the prescribed "five article" format. If the legislation is a resolution, it has at least one "Whereas" clause. If it is a constitutional amendment, it is formatted as a resolution. |
| Yes | No | Each text line is consecutively numbered. |
| Yes | No | The author's name and school is typed underneath the "Respectfully Submitted" clause. |
| Yes | No | The author has signed the legislation. |

I certify that I have completed all parts of this cover sheet and that, to the best of my knowledge, the attached legislation meets topic and format guidelines.

Competitor's Signature: _____

Coach's Signature: _____